



# Graystone Student/Parent Handbook

## 2018-2019

### **Vision**

Preparing today's students to be the thinkers, leaders, and creators of tomorrow

### **Mission**

Uniting as one community, we elevate opportunities for all.

SJUSD is preparing today's students to be the thinkers, leaders, and creators of tomorrow with...

1. A rigorous curriculum that inspires all students to discover their own greatness
2. An innovative workforce that knows the lessons we learn are just as important as the lessons we teach
3. A unified community that elevates opportunities for all
4. Enhanced resources that make the extraordinary, ordinary
5. An efficient system that asks and answers, "Why?" and "What if?"

### **Afterschool Programs**

There are many after school programs available at Graystone. These programs are run by external organizations and are not endorsed by SJUSD. Programs include but are not limited too the following. For information on cost and availability please check the front office for flyers or flyers that come home in Friday folders.

- CDC, Child Development Center
- Math Enrichment
- Chess Club
- Young Rembrandts, Art Classes
- Zan Gogh, Art Classes
- Mad Science
- Soccer
- Tennis
- Basketball
- Kids Club
- Girl & Boy Scouts
- Ceramics
- Coding
- Robotics
- Girls on the Run



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### **Arrival and Dismissal**

Students should be dropped off no earlier than 15 minutes before their first bell and shall be picked up from campus within 15 minutes of their dismissal bell. Students shall report directly to their classroom line upon arrival.

For more information on traffic flow see Drop off and Pick up.

### **Art Vista**

Art Vista is a parent run Art Instruction program that runs through our Home and School Club. We ask that each class has a parent “docent”, the docent is responsible for organizing & cleaning the art materials as well as presenting the lesson to the class. There can be pairs of docents for the class.

### **Assessments**

Students in grades K-2 take the Children’s Progress Assessment six times per year to measure their growth and proficiency in literacy and mathematics.

Students in grades 3-5 take the Achieve Level set three times per year to measure their growth in informational reading. In addition, students will take the NWEA math assessment three times a year to measure their progress in mathematics.

Teachers provide additional assessments for content and standards throughout the year.

### **Attendance**

Students are expected to attend school every day. Students should stay home if they are ill. If a student has a fever they should stay home. Students must be fever free for 24 hours without medication before returning to school. If your child is ill you should call the school at (408) 535-6317 to report your child’s absence. You have 5 days to report an absence or it will be considered unexcused. It is also nice to let the teacher know about the absence, however the teacher is not responsible for relaying messages. It is best to contact the office directly.

Students that are absent for more than three days will require a doctor’s note.

If a student arrives after the bell rings they will need to report to the office to get a tardy pass.



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### **Back to School Night**

Back to school night occurs in August. This is an event for parents only, students may not attend. This is a chance for parents to hear from the teachers about the goals and expectations for the upcoming year.

### **Behavior/ Discipline**

Graystone and San Jose Unified follow a progressive discipline system,

### **Bicycles, Skateboards & Scooters**

Students may ride their bicycles, skateboards and scooters to and from school. All wheeled vehicles must be locked up during the day. Helmets must be worn while riding any of these items.

Bicycles, scooters, skateboards, roller skates, roller blades and or other wheeled vehicles are not allowed on campus the hour before school starts, the hour after school is dismissed or during any school events.

### **Blended Learning**

SJUSD has provided blended learning programs for our students. These blended learning programs are to be used at school under the supervision of the teacher, unless the teacher and family have agreed upon a specific usage plan, individualized for each student. Blended Learning Programs include.

Lexia Learning

Dreambox

Achieve 300

EduTyping

### **Counseling**

Almaden Valley Counseling runs an intern program at Graystone. Students may be referred for counseling by a parent, teacher or staff member. Parents will have to sign consent before counseling begins. If you have questions regarding counseling for your child feel free to reach out to your child's teacher or the principal.

### **Drop off & Pick up procedures**

Graystone uses a Program called Safety Patrol that consists of 4th and 5th grade students as well as a few staff members to help keep the flow of traffic moving and students safe as they come to and from school. There are many options for drop off and pick up see directions for each option below.



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We encourage drivers in the area to drive 15 MPH and remain distraction free.

### Walk

Students and parents may park and walk or walk from home to get to and from school.

Students that are walking should follow the following directions in order to stay safe.

- Always walk with a friend or an adult
- Use sidewalks and crosswalks
- Look both ways before crossing the street
- Make eye contact with driver's before crossing the street
- Cross where safety patrol or crossing guards are available to help

### Bike, Scooter or Skateboard

Students and parents may bike, scooter or skate to and from school. Students should follow the following directions in order to stay safe.

- Always wear a helmet.
- Always follow bike safety rules.
- Students must walk their wheeled vehicles on campus.
- Bikes, scooters and skateboards are not allowed on campus the hour before school starts and the hour after school is dismissed to help keep those on campus safe.

### By Car

Students arriving by car may either park off campus and walk or use the valet lines. If using the valet lines we ask you to follow the directions below. You may enter the Valet line from Carabelle Way (right turn only) to go through the parking lot. In the mornings only, you may also use the Valet line on Shearwater in the bus zone. The Shearwater Valet is not available after school.

- The recommended speed for driving in the school zone is 15MPH.
- Pull into the valet line and pull all the way to the front of the line.
- Make sure your child has all the supplies needed to exit the car quickly.
- Remain inside the vehicle, parking or exiting the car causes a delay in the traffic.
- A student will open and close your child's car door for them to help speed up the process.
- Always be polite to other drivers, safety patrol and staff.
- Refrain from using electronics.

### Four Square

Four square is a very popular playground game at school. The game can be quite complicated with the many rules. You are encouraged to review the rules with your child if they are interested in playing four square at school.



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recess 101

### CLASSIC 4 SQUARE

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#### A. School Rules:

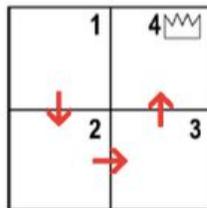
The object of the game of four square is to eliminate players in higher squares **(4 or D) (King or Queen)** so that you can advance to the highest square yourself. Four square is played with a rubber playground ball on a square court with four players, each occupying a quarter of the court. The ball is bounced between players in squares until someone makes an error and is eliminated. Eliminated players leave the court, all players advance to fill the empty squares, and a new player joins at the lowest ranked square

B. **ONLY** Palms hitting and the ball must be hit above the knee.

D. **BALL MUST BOUNCE ONCE INSIDE THE SQUARE** before anyone can return it.

#### C. ROTATION

- Server (Square 1 or D) must ask all players "are you ready" before playing
- Server must let the ball bounce once in their own square before advancing the ball to another square
- 1, 2, 3, 4 or A, B, C, D (king or queen or server box) rotation.



4 Square Court  
Rotation

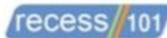


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### D. OUTS/ FOULS: Players are out when...

- All lines are out
- Allowing the ball to bounce more than once in their own square before a return hit.
- Hitting the ball out of bound.
- Hitting the ball incorrectly, such as holding, catching or carrying, NOT USING PALM.
- Hitting the ball with a part of the body that is not hands.
- Holding the ball. ( 1ST-2ND GRADERS GET TO HOLD THE BALL FOR ONE SECOND )
- NO SLAMMIE (when you strike the ball forcefully with one or two palms directly onto the ground causing the ball to bounce high, making it unplayable for another player.
- NO HIGH WIRE (when a hit is unreachable over someone's arms when they're fully extended in the air)
- NO TRUTHS OR TEAMIES (when players target one person or square and will play hard on one square and soft on their partner's square)
- NO SET UP (when a player softly hit into another player's square, allowing the other player to do a really hard hit to another player)
- NO hitting pizza (the circle in the middle of the 4-square court that all corner points meet) if a player hits the pizza they're out
- NO ROLLIE POLLIE or SKIMMIES (No hitting the ball below another player's knee.)



## MODERN 4 SQUARE

### A. School Rules:

SIMILAR TO CLASSIC 4 SQUARE BUT THE ONLY DIFFERENCE IS THE BALL MUST BOUNCE ONE TIME IN YOUR OWN SQUARE DURING THE RETURN.

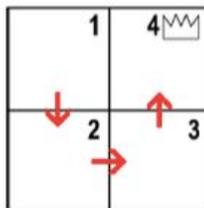
The object of the game of four square is to eliminate players in higher squares **(4 or D) (King or Queen)** so that you can advance to the highest square yourself. Four square is played with a rubber playground ball on a square court with four players, each occupying a quarter of the court. The ball is bounced between players in squares until someone makes an error and is eliminated. Eliminated players leave the court, all players advance to fill the empty squares, and a new player joins at the lowest ranked square

**B. ONLY Palms hitting and the ball must be hit above the knee.**

**D. BALL MUST BOUNCE ONCE INSIDE THE SQUARE** before anyone can return it.

### C. ROTATION

- Server (Square 1 or D) must ask all players " are you ready" before playing
- Server must let the ball bounce once in their own square before advancing the ball to another square
- 1, 2, 3, 4 or A, B, C, D (king or queen or server box) rotation.



4 Square Court  
Rotation



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### D. OUTS/ FOULS: Players are out when...

- All lines are out
- SKIPPY are out ( on a return hit, the player ball did not bounce inside their square first)
- Allowing the ball to bounce more than once in their own square before a return hit.
- Hitting the ball out of bound.
- Hitting the ball incorrectly, such as holding, catching or carrying, NOT USING PALM.
- Hitting the ball with a part of the body that is not hands.
- Holding the ball. ( 1ST-2ND GRADERS GET TO HOLD THE BALL FOR ONE SECOND )
- NO SLAMMIE (when you strike the ball forcefully with one or two palms directly onto the ground causing the ball to bounce high, making it unplayable for another player.
- NO HIGH WIRE (when a hit is unreachable over someone's arms when they're fully extended in the air)
- NO TRUTHS OR TEAMIES (when players target one person or square and will play hard on one square and soft on their partner's square)
- NO SET UP (when a player softly hit into another player's square, allowing the other player to do a really hard hit to another player)
- NO hitting pizza (the circle in the middle of the 4-square court that all corner points meet) if a player hits the pizza they're out
- NO ROLLIE POLLIE or SKIMMIES (No hitting the ball below another player's knee.)

### **Friday Folders:**

Each Friday teachers should send home the "Friday Folder" If a student loses their Friday folder they may be purchased for \$1.00 in the front office.

### **History of Graystone**

Graystone School first opened for students on January 22, 1975. Graystone School was named after a rock. About one mile Northwest of the school, among the homes near Pfeiffer Ranch Road, there used to be a famous quarry originally called Goodrich and later renamed to Greystone. This quarry supplied the stones used to build the original Stanford University in the 1890's. There was even a railroad that ran along Graystone Lane to the New Almaden Mines. The name Greystone was chosen by the railroad to identify a station where the stones were loaded. The dual spelling of Greystone/ Graystone dates back to the 1890's and by the 1970's when SJUSD decided to build the school, the American spelling version prevailed. *Prepared by Ed Hodges*



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The Graystone Rock that sits in front of the school, was placed here by Graystone's first principal Richard Cirigliano.

- In May of 1991, Graystone was awarded as a "National Blue Ribbon" School by President William Clinton.
- In April of 1995, Graystone was named as one of the top elementary schools in the United States by Redbook Magazine.
- In May of 2000, Graystone was awarded the recognition as a "California Distinguished School."
- In May of 2001, Graystone was awarded for a second time, as a "National Blue Ribbon" School.

### **Home and School Club**

The Graystone Home and School Club is a parent run organization that supports the students and teachers at Graystone. The Home and School Club funds programs for all students through our membership drive and ongoing fundraisers. The following programs are funded by HSC and are scheduled during the school day.

- Art Vistas
- Recess 101
- Rhythm and Moves
- Schmahl Science

To learn more about our HSC please visit their website at:

<http://www.graystonehsc.org/>

### **Library**

Classroom teachers may choose to take their students to the library to check out books. Your child is responsible to return the book to the library. Lost or misplaced books will result in a hold on the student's account until the book is either found or a replacement fee is paid.

### **Lost and Found**

Students who lose items such as sweatshirts, jackets, water bottles and lunch boxes should check the lost and found in the superdome for their missing items. Items will be donated over the Winter Break and over summer vacation.



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### **Lunch and Snack**

Parents are encouraged to pack a health lunch and snack for their students. Our cafeteria also serves snack, lunch and milk. Please visit our student nutrition website for more details.

<https://web.sjUSD.org/your-resources/food-services/>

### **Open House**

Each year Graystone Hosts Open House in the Spring. This event is for parents and students to come and view the outstanding work that their children have done throughout the year.

### **Opportunities to learn more about the School**

- Principal's Coffee
- School Site Council

### **Opportunities to get involved**

*Please consider volunteering to help with the following Home and School Club Activities*

- HSC Board
- HSC Class Lead
- Art Vistas
- Cornerstone
- Pumpkin Bust
- Spirit Shop
- Walk-a-thon

*Classroom Teachers also **may** need volunteers for the following volunteers. Please contact your child's regarding available volunteer positions.*

- Copy Parent- Helps make copies for the teacher.
- Friday Envelope Stuffer- Stuffs Friday envelopes.
- Science Lab Parent- Volunteers to help students during science lab.
- Art Vista Parent- Leads Art Vistas or assists in Art Vistas
- Room Parent- Coordinates classroom parties for students. See more information regarding this position.



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### **PBIS**

Graystone is PBIS (Positive Behavior Intervention and Support) School. We believe that by teaching expected behaviors and positively reinforcing positive behavior students will help to eliminate problem behaviors. Students are Expected to be “Graystone Great.” Students should learn the Graystone Pledge.

*“At Graystone I will,  
Be Considerate  
Be Responsible  
Be Safe  
I will be Graystone Great!”*

Students that are following expected behaviors may earn a “gold slip.” Gold Slips can be used for a variety of things on campus, including a weekly drawing for an otter pop, fancy lunch or classroom prizes.

### **Playground**

The playground is only allowed for students while school is in session. Students are not allowed to use the playground before school. If you would like to allow your child to use the playground after school you must wait until the final bell, and supervise your children at all times.

### **Room Parents**

Graystone has historically had a volunteer known as the room parent. This parent or group of parents are responsible for organizing, setting up and cleaning up classroom parties. All classroom parties must be thrown using donated items. Parents may **not** collect money for classroom parties, instead parents may put together a list of items needed for the party and ask that other parents donate those items.

Classroom parties must be approved and scheduled by the classroom teacher.

### **Safety Patrol**

4th and 5th Grade students are eligible to be part of our school’s safety patrol program. Safety Patrol offers students leadership opportunities and encourages leadership skills for our students. Students must apply for these positions.



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### **Spirit Days**

Each year student council selects monthly spirit days. Students are encouraged to participate in school spirit days. Every Friday is Graystone Spirit, students and staff are encouraged to wear their Graystone gear.

### **Student Council**

Each year 2 student council representatives are voted on for each class grades 1-5. From these students a cabinet is elected made up of fourth and fifth grade students. Students attend a monthly student council meeting during their lunch time. Students in student council help to make decisions about how to make better changes for Graystone.

### **Technology**

Graystone is fortunate to have 1:1 technology for our students. All students in K-1 have a personal iPad for their use in the classroom. All students in grades 2-5 have access to a personal chromebook for their use in the classroom.

Students must sign a technology agreement, that can be found in the student handbook.

[https://web.sjUSD.org/docs/resources/SJUSD\\_Student\\_Handbook.pdf](https://web.sjUSD.org/docs/resources/SJUSD_Student_Handbook.pdf)

As always it is important to talk to your child about appropriate and respectful technology use so that they know your expectations for technology use. We encourage you to discuss

the need to keep passwords and personal identity safe, as well as potential consequences for misuse of technology both at school and at home.

### **Visitors and Volunteers**

All visitors and volunteers are required to sign in at the front office and wear a visitor's badge while on campus.

If you are interested in volunteering at Graystone you will need to become an approved volunteer. Volunteers must be fingerprinted and TB tested. Visit the link below to sign up to be a volunteer.

<http://Go.sjUSD.org/volunteer>