

San Jose Unified School District
Gifted and Talented Education (GATE)

DISTRICT GATE ADVISORY COMMITTEE (GAC) BY-LAWS

Article I: Name

Section 1.1

The name of the organization shall be the District GATE (Gifted and Talented Education) Advisory Committee (GAC) of the San Jose Unified School District.

Article II: Purpose

Section 2.1

The purpose of the District GAC shall be to support students identified as gifted and talented, as well as their educators and parents, and to promote communication between GATE students, educators, parents, the school board, the community at large, and state and local governments.

Article III: Membership

Section 3.1

The District GATE Advisory Committee shall be composed of:

1. One member from SJUSD school board
2. One parent representative from each participating school
3. Two GATE students from high school
4. District GATE resource teacher as an ex-officio member
5. The GATE Program Manager as an ex-officio member
6. One site administrator representative

Section 3.2

Parent representatives shall be chosen by the administration and/or parents of the respective school. Staff representatives shall be chosen by the administration of the respective schools. The term of parent and staff representatives shall be two years. The term of student representatives shall be one year.

Section 3.3

When members are absent from a meeting, an alternate from the same site may attend and shall have voting power.

Section 3.4

Members may resign by written notice to the president of the committee.

Section 3.5

All new appointments to fill a vacancy shall be for the remainder of the existing term. Vacancies shall be filled from the same school using the same process as was used for choosing the outgoing member.

Article IV: Meetings

Section 4.1

The District GAC shall meet as frequently as deemed necessary but no fewer than three meetings are to be held from September to June.

Section 4.2

All District GAC meetings shall be open to the public.

Section 4.3

All District GATE Advisory Committee meetings shall be publicized in advance.

Section 4.4

Decisions shall be made by a majority vote of the members present.

Article V: Executive Board

Section 5.1

The District GATE Advisory Committee shall have the following members constituting the Executive Board of the District Advisory Committee.

1. President
2. Vice President/CAG Representative
3. Secretary
4. Summer Opportunities and Beyond Sub-Committee Chairperson

The term of the officers shall be one year. No person shall hold the same office more than two consecutive terms without approval of GAC membership.

Section 5.2

The major duties of the officers are:

President - Presides at committee meetings. Serves as the committee liaison to the school district.

Vice President/CAG Representative - Performs the president's duties when the president is absent. Liaison regarding State and federal legislation and activities of the California Association of the Gifted. Interprets the rules of order for the members present according to Robert's Rules of Order.

Secretary - Records minutes of all committee meetings, including attendance records. Receives and transmits committee correspondence and materials, including meeting notices and minutes.

Summer Opportunities and Beyond Sub-Committee Chairperson- Organizes the committee to run and publicize the event.

Section 5.3

The term shall be from September to September with nominations and elections held each September.

Section 5.4

An officer may be removed by two-thirds vote of all members.

Section 5.5

When a vacancy occurs in any office, the Executive Board shall recommend a replacement from the membership. The replacement will be approved by a consensus of members present at the District GAC Meeting.

Section 5.6

The main tasks of the Executive Board are: to assist with the following:

1. Planning the District GAC meetings
2. Disseminating information
3. Setup and coordination of sub-committee meetings
4. Advising district GATE staff as needed

Article VI: Subcommittees**Section 6.1**

The committee may from time to time establish and abolish subcommittees, to carry out duties as specified by the committee.

Section 6.2

The GAC president shall appoint all subcommittee members and the subcommittee chairperson.

Section 6.3

Subcommittee members shall receive written or personal notification of all meetings.

Section 6.4

Vacancies on subcommittees shall be filled by appointment of the GAC president.

Article VII: Parliamentary Authority**Section 7.1**

The rules contained in the current edition of Robert's Rules of Order shall govern the District GAC.

Article VIII: Amendment of Bylaws**Section 8.1**

These bylaws may be amended at any regular meeting of the committee by a majority vote of the members present, provided the proposed changes have been submitted in writing prior to the regular meeting.