

SAN JOSE UNIFIED SCHOOL DISTRICT

I. **Title** Carpenter

II. **Definition**

Under general supervision to do skilled work in connection with the maintenance and repair of all buildings and equipment and perform related duties as required.

III. **Examples of Duties**

Must be responsible for making decisions on type of repair and materials used in doing related maintenance repair; making contact with other departmental personnel in connection with carpentry activities in the District; preparing routine records and reports of materials and time required to complete a repair project.

IV. **Distinguishing Characteristics**

V. **Employment Standards**

A. **Knowledge of:**

General carpentry work in maintenance and repair projects;

Use of carpentry tools, power driven machinery and equipment;

Reading blueprints and making rough sketches.

B. **Ability to:**

Work well with others and keep simple records;

Do rough and finished carpentry work, perform mill and cabinet work, a wide variety of building alterations, build forms and pour concrete foundations and slabs;

Make repairs on all types of playground equipment requiring welding;

Repair wood, concrete, and tile floors, roofs;

Hang doors, install and repair locks and doors, check panic bars and other hardware;

Operate all power-driven shop woodworking machinery such as saws, jointers, shapers, lathes, hand saws, and must maintain this equipment in a safe and operable condition;

Read blueprints and make rough sketches of work to be performed;

Follow written or verbal instructions on the kind and the extent of carpentry work to be done.

C. Education/Training/Experience:

Completion of 12th grade, and completion of recognized four-year apprenticeship program and five years experience as a journeyman carpenter

D. Licenses/Certificates:

Valid California Driver's License.

VI. Specific Qualifications

Date 7/73

Range _____

Position Code 241706

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