

SAN JOSE UNIFIED SCHOOL DISTRICT

CERTIFICATED EMPLOYMENT APPLICATION

Personal Data				
Last name	First	Middle	Social Security Number	
Present Address	City	State	Zip Code	() Tel #
Permanent Address	City	State	Zip Code	() Tel #
Email Address:			() Cell #	

Optional		
Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	Ethnicity:	Date of Birth:
US Citizen: Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, Visa Type:	Expiration Date:
US Veteran	Alien Resident #	Exp. Date:
Non-Citizens must have valid Visa's in order to be considered for employment.		

Relatives are defined as immediate family members which include mother, father, grandmother, grandfather, or a grandchild of the employee/applicant or of the spouse of the employee/applicant, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the employee/applicant, domestic partner, or any relative living in the immediate household of the employee/applicant.

Do you have any relatives working at San Jose Unified School District? ___ No ___ Yes
 If yes, give name, department/school and relationship. _____

Required – Credential Information			
Completed	None <input type="checkbox"/>	BCLAD <input type="checkbox"/>	CLAD <input type="checkbox"/> LDS <input type="checkbox"/> SDAIE <input type="checkbox"/>
Certification: Other			
California Credential (s) Held or Applied: (Attach copies or credentials/county certificate/affidavit)			
Type:	Issue Date:	Authorization:	
Type:	Issue Date:	Authorization:	
Credential (s) Applied for:			
Type:	Issue Date:	Authorization:	
If you hold an OUT OF STATE CREDENTIAL complete below:			
Type:	Issue Date:	State:	Years of Experience:

Teaching Preferences

K Elementary (1-5) Middle School (6-8) High School (9-12) Other
 (Examples of other: Librarian, Nurse. Please indicate in which special field you are interested.)

Professional References List those who have observed and supervised your work.

Name	Official Position	Name of School /District	Current Address/Phone Number

Educational and Professional Preparation

Institution	Degree	State	Attended		Major	Minor
			From	To		
College and/or University						
Graduate Work or Special Training						

Number of Units after of B.A. or B.S. Degree: Semester Units: _____ Quarter Units: _____

Do you speak a second language? No Yes Language: _____

Level of Proficiency: Fluent Bilingual Biliterate

Teaching and/or Administrative Experience

(Start with most recent experience; include all student teaching.)

Position	Grade	School District	Location	From	To	Total Months	Annual Salary

Total years of teaching experience not including student teaching and substitute teaching: _____

- Has your credential ever been suspended or revoked? No Yes If yes, please explain.
- Have you ever resigned from any teaching/administrative position? No Yes
- Have you ever been dismissed, or asked to resign, from any teaching/administrative position? No Yes
- Have you ever been non re-elected? No Yes
- Have you ever retired? No _____ Yes, effective date: _____

6. Have you ever been convicted of a felony or misdemeanor, or do you currently have a felony or misdemeanor charge pending?

Convictions include a plea of guilty, no contest, and/or finding of guilty by a judge or jury. (Note: exclude convictions for marijuana related offenses and traffic violations for more than two years old.) No Yes

If "Yes", list all convictions including, but not limited to, convictions for "driving under the influence", and convictions for sex/and/or drug offenses listed in California Ed. Code sections 44010 and 44011, except convictions related to marijuana if it is more than two years after the date of the conviction. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6 (c) and 1192.7(c). The above question must be answered, irrespective of any dismissal under the provisions of 1203.4 of the Penal Code. Conviction is not an automatic bar to employment in all cases. Each case is treated individually.

7. The school district/County office does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, gender, mental or physical disability, sex orientation, or any other basis protected by federal, state, or local law, ordinance or regulation, in its educational program(s) or employment. No person shall be denied employment solely because of any impairment, which is unrelated to the ability to engage in activities involved in the positions(s) or program for which application has been made. Will you need any reasonable accommodation to participate in the hiring process?

No Yes If you answered "Yes", please explain below.

My submission of this application authorizes the school/district to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school district/county office and reference source from any liability in connection with its release or use. The release includes the sources cited above and specific examples, as follows: the local law enforcement agencies, information from the Central Criminal Records Exchange or either data on criminal convictions or certification that no data on criminal convictions are maintained, information from the California or other state department of Social Services Child Protective Services Unit and locality to which they may refer for release of information to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the district/County Office.

I HEREBY CERTIFY that all statements made in this application are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application.

Signature of Applicant _____ **Date** _____

Include college/university transcripts with this application and letters of recommendation or placement file. Also include copies of your credential(s), Temporary County Certificate or Affidavit for the credentials listed on this application. FORWARD TO:

**San Jose Unified School District
Human Resources: Certificated
855 Lenzen Avenue, San José, CA 95126-2736
(408) 535-6093; Fax: 535 2377
Email: Meagan_Azevedo@sjusd.org
Website: <http://www.sjusd.org>**