ENROLLMENT REQUIREMENTS

Secondary (grade 6th to 12th)
New Enrollment for 2020-2021 school year begins January 22, 2020
855 Lenzen Avenue, San Jose, CA 95126  |  Phone (408) 535-6412  |  Fax (408) 535-2345
Enrollment hours: 8 am – 4 pm. Last enrollment will take place @ 3:30 pm.
To schedule an appointment visit us at: sjusd.org

NEEDED PARENT/GUARDIAN DOCUMENTS:

1. Identity of Birth Parent/Guardian: Government Issued Photo ID (e.g., State Driver’s License, Passport, or ID Card)
   
   NOTE: If not a birth parent, the adult requesting to enroll a student into San José Unified must provide legal guardianship documents either through court order, social services, foster youth placement or a notarized guardianship. SJUSD does not accept guardianship from parents living within Santa Clara County. Notarized guardianship must be done outside of Santa Clara County.

2. Proof of Address:
   - Home address is the location where the student sleeps each night. Documents with Post Office Box addresses are not acceptable; P.O. Boxes will not be accepted as a mailing address.
   - Three (3) or more different original documents from category A or B must be provided. Each original document must be in the name of the parent/guardian and be dated within the past 60 days.
   - If you are living/sharing with another family, category C, you are required to bring 3 proof documents from homeowner/renter and 3 proof documents from you (6 total documents). Acceptable documents are listed below in category C.
   
   NOTE: The District reserves the right to make home visits in order to verify residence.

   **NEEDED STUDENT DOCUMENTS:**


4. Immunization Records: (Records must be provided by a physician and translated into English.)

<table>
<thead>
<tr>
<th>GRADE</th>
<th>NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>TK-12</td>
<td>4 Polio* (3 doses OK if one was given on or after 4th birthday)</td>
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<tr>
<td></td>
<td>5 DTaP* (4 doses OK if one was given on or after 4th birthday. 3 doses OK if at least 1 dose of Tdap or DTaP or DTP was given on or after 7th birthday. One or 2 doses of Td given on or after 7th birthday count toward requirements)</td>
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<tr>
<td></td>
<td>3 Hepatitis B* (2 doses of measles, mumps, and 1 dose of rubella vaccine met requirement. 1st dose has to be given on or after 1st birthday)</td>
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<tr>
<td></td>
<td>2 Varicella*</td>
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<tr>
<td>7th-12th</td>
<td>1 Tdap after 7th birthday plus all the required immunization above for TK-12.</td>
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</tbody>
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Starting July 1, 2021, a parent or guardian must Submit a signed, written statement from a physician (MD or DO) licensed in California. Parents or guardians of students in any school will no longer be allowed to submit a personal beliefs/religious beliefs exemption to a currently required vaccine. For more detail visit https://www.shotsforschool.org/laws/exemptions

5. Tuberculosis (TB) Requirements:
   - If coming from another school within Santa Clara County an older TB test result or assessment will be accepted and must be presented at the time of registration.
   - Students who are enrolling for the first time to Transitional Kinder/Kindergarten or transferring at any grade level from outside of Santa Clara County must have a valid TB test or assessment dated within the past 12 months at the time of registration.

6. Special Education Program: Parents of Special Education students (RSP/SDC/Speech) are required to provide an Individualized Educational Plan (IEP) for each identified student.

7. School Transcripts: Parents of high school students are required to provide academic transcripts from previous school.

The Enrollment Center DOES NOT keep copies of your documents. Please make sure you bring all required documents with your enrollment packet including the copies made while you were at the Enrollment Center.

**Note:** Phase 1 Secondary school choice process (grade 6-12) Enrollment start January 22 to February 5, 2020. Parents/Guardian who participated in the choice process are notified of new school assignment for 2020-2021 the first week of March 2020.