District English Learners Advisory Committee (DELAC) Meeting
March 18th, 2019
6:00 p.m. - 8:00 p.m.

MINUTES

I. CALL TO ORDER:
Ms. Lucia Paz, DELAC President, called the meeting to order at 6:00 p.m. and reviewed the purpose of the DELAC Committee. The purpose of this meeting is to share information.

II. WELCOME AND INTRODUCTIONS:
Ms. Paz welcomed all members and introduced District staff and special guests.

III. ATTENDANCE:
Mr. Luis Hernández, Secretary reminded all members to sign the attendance roster.

Schools represented: Allen @ Steinbeck, Almaden, Anne Darling, Bachrodt, Canoas, Carson, Galarza, Gardner, Grant, Graystone, Hacienda, Hammer Montessori, Olinder, River Glen, Schallenberger, Trace, Williams, Willow Glen Elem., Bret Harte, Willow Glen M.S., Pioneer, Lowell, San Jose High, Booksin, Empire Gardens, Horace Mann, Los Alamitos, Terrell, Washington,

Schools not represented: Simonds, Castillero, Gunderson, Leland, Reed, Willow Glen H.S., Burnett, Hoover, Muir, Broadway, Lincoln

Interpreters: Mr. William Lazo and Ms. Rosalba González

IV. APPROVAL OF THE AGENDA
The agenda was reviewed. Ms. Jenny Monsivais made a motion to approve the agenda, and Ms. Leticia Hernandez seconded it. All were in favor, and the agenda was approved as presented.

V. APPROVAL OF THE MINUTES
The minutes from February 11, 2019 were reviewed. Ms. Alicia Ramirez made a motion to approve the minutes, and Ms. Jenny Monsivais seconded it. All were in favor, and the minutes were approved as presented.

VI. CORRESPONDENCE
Mr. Hernández reminded all members to keep their contact information updated and added that they may send correspondence to the DELAC committee if they have any suggestions or concerns.

VII. COMMITTEE REPORTS
Voluntary Integration Plan (VIP) Committee:
No VIP Meeting last month.
The next meeting is scheduled for April 1st at 6:00 p.m. in room 150 and everyone is invited.

VIII. PUBLIC COMMENTS
There was no public comment.
IX. OLD BUSINESS
There was no business to address.

X. NEW BUSINESS
A. Title III: Staffing, Professional Development, EL Program Effectiveness Evaluation by Ms. Zoila Esquivel and Ms. Melitta Nerhood

Ms. Esquivel began with the mission and vision and had parents discuss them at their tables.

Ms. Esquivel reviewed the Implementation and Monitoring of LEA Plans and the goal to increase the EL proficiency and student achievement of ELs through effective language instruction. In order to do this we provide effective professional development to teachers, school leaders, community and staff to improve EL achievement.

A parent asked if all teachers receive professional development?
It depends on the grade levels and the focus area.
Ms. Esquivel explained Title 3 funds. She discussed how the funds are used to provide coaching and PD to teachers, site coaches, administrators and PAPLs.

Next Ms. Nerhood discussed Teacher English Learner Authorization and explained that every effort is made to staff ELD classrooms with qualified teachers. She also discussed the different types of Professional Development that is offered to teachers, administrators, support staff and new teachers. All professional development has an English Learner focus that ensures teachers are trained on best practices for ELs.

A parent asked if professional development is this happening now.
Ms. Esquivel answered yes we have been doing this type of PD for the last 3 years.
Another parent asked when the person goes to help the teacher do they go in the class to see what is happening first.
Ms. Esquivel informed parents that yes, the coach goes in to see the class and what supports are needed. Another parent asked if we update their training. Yes.
A parent asked if the teacher isn’t focused on what is expected can you change that.
The coach is there to support and push the teacher in their thinking. Also added the coaches do not evaluate. They are there to guide the teacher so teachers are able to support ELs.
A parent asked if Title 3 and Federal funds are the same.
Ms. Esquivel informed the parent that Title 3 is extra.
A parent commented that resources are directed to PD for teachers, but they don’t see resources directed towards helping with parents to teach their students.
Ms. Lara answered. She told them that the Parent Engagement Office can help with this. Family University is for parents and it helps them learn how to work with their child at home.
Ms. Albarran also stated that Title 1 has money set aside for parents.

B. Local Control and Accountability Plan (LCAP) by Ms. Jodi Lax

Ms. Lax reviewed the LCAP and shared that she will be doing this the next 2 meetings. She reviewed each month of DELAC meetings and what was addressed from the strategic plan. Biggest part that was reviewed was the EL master plan. This document makes sure that our programs are high quality and instructional materials are aligned.
For the upcoming DELAC meetings it is important to have a person from every school. Asked parents to review EL Master Plan as well as review power points from past meetings. We will want you to bring this feedback to the next 2 meetings.
A parent asked for more information on chronic absences.
We have only focused on unexcused absences. We are now focused on students who are out even with excused absences.

A parent asked about children who are ill or are vulnerable to illnesses.
Have a conversation with school. If they have a doctor’s note stating that it is a concern, we would have that conversation.

What about student afraid of bullying?
Work with administration to provide additional supports. There are many things we can do to support students. But need to have conversation with school so we can support student.

A question about Independent Study was asked.
If you need an Independent Study talk with principal and teacher to make a plan. Counts for school and wouldn’t be counted against students.

If a student is Chronically Absent what happens? Are they kicked out of school?
We try to provide support. When we know of the issues we try to help.

C. Meeting Evaluations
Members completed the meeting evaluations.

XI. ANOUNCEMENTS
Veronica L. reviewed parent university and parent project. There is babysitting.
Love and Logic will be at Galarza.

XII. ADJOURNMENT
Ms. Priscilla Villa made a motion to adjourn the meeting and Ms. Juana Fuentes seconded it. All members were in favor, and the meeting adjourned at 8:01 p.m.

Minutes respectfully presented by Melitta Nerhood and Zoila Esquivel