District English Learners Advisory Committee (DELAC) Meeting
April 15th, 2019
6:00 p.m. - 8:00 p.m.

M I N U T E S

I. CALL TO ORDER:
Ms. Lucia Paz, DELAC President, called the meeting to order at 6:00 p.m. and reviewed the purpose of the DELAC Committee. The purpose of this meeting is to share information.

II. WELCOME AND INTRODUCTIONS:
Ms. Paz welcomed all members and introduced District staff and special guests.

III. ATTENDANCE:
Mr. Luis Hernández, Secretary reminded all members to sign the attendance roster.

Schools represented: Allen @ Steinbeck, Almaden, Anne Darling, Bachrodt, Canoas, Carson, Galarza, Gardner, Grant, Hacienda, Hammer Montessori, Horace Mann, Los Alamitos, Lowell, Olinder, Reed, River Glen, Trace, Willow Glen Elem., Bret Harte, Willow Glen M.S., Pioneer, San Jose High, Empire Gardens, Washington, Leland, Muir, Lincoln

Schools not represented: Simonds, Castillero, Gunderson, Willow Glen H.S., Burnett, Hoover, Broadway, Graystone, Schallenberger, Williams, Booksin, Terrell

Interpreters: Mr. William Lazo and Ms. Rosalba González

IV. APPROVAL OF THE AGENDA
The agenda was reviewed. Ms. Maria Mendez made a motion to approve the agenda, and Ms. Priscilla Villa seconded it. All were in favor, and the agenda was approved as presented.

V. APPROVAL OF THE MINUTES
The minutes from March 18, 2019 were reviewed. Ms. Priscilla Villa made a motion to approve the minutes, and Ms. Alicia Ramirez seconded it. All were in favor, and the minutes were approved as presented.

VI. CORRESPONDENCE
Mr. Hernández reminded all members to keep their contact information updated and added that they may send correspondence to the DELAC committee if they have any suggestions or concerns.

VII. COMMITTEE REPORTS
Voluntary Integration Plan (VIP) Committee:
Veronica Lara reviewed VIP meeting from April 1st. Next meeting will be May 6th.

VIII. PUBLIC COMMENTS
Lyft isn’t picking parents up. People haven’t been able to attend because Lyft hasn’t shown up. Explained that there has been a change in the person who is in charge of this and we would follow up on this issue.

IX. OLD BUSINESS
There was no business to address.

X. NEW BUSINESS
A. Start Review of the Local Control and Accountability Plan (LCAP) document

Ms. Hwang reviewed goals of the LCAP that pertain parents and students. All parents had a copy of the plan in either Spanish or English. Explained that at this meeting she will give an overview and at the next meeting we will discuss changed to be made to the plan.

A parent asked question about test scores.
We not only look at the test, the state requires us to use the test as a measure. We also look at parent and student engagement as well as teacher training.
Ms. Hwang reviewed the LCAP Goals. Parents got a chance to look at the California School Dashboard results and she reviewed the LCAP document sections.

Parent question: Asks question about scholarships for high school.
Ms. Hwang: Academic Counselors assist with scholarships.

Parent question: Will we look at what we have done in the past?
Ms. Hwang: If we see that it is not working we will change and we document changes and why in LCAP.

Parent question: Credit deficient immigrant students what is the plan?
Dr. Mukhergee: We offer Cyber High as well as other options. If they are credit deficient and are done with the 4 years we can enroll them in a fifth year of school.

Parent question: If student has transportation issues how can they do the 7th period.
Dr. Mukhergee: There is a late bus.
Lucy suggested putting specific questions on green piece of paper.
Ms. Hwang reviewed timeline. We will collect feedback on each goal in May. June it will go to board and then approved 2 weeks later. Shared CDE website with dashboard. Denise will email out the website to families. Shows families how to read the report.

B. Reclassification

Ms. Esquivel reviewed elementary reclassification process as well as the writing expectations for students. Parents looked at the rubric for Opinion as well as a piece of writing.

A parent asked how the papers are scored.
Ms. Esquivel explained the sections and how they receive points.
Ms. Nerhood reviewed secondary reclassification process as well as writing expectations for students. Parents looked at 7th grade piece of writing and reviewed the rubric to understand the scoring process.

A parent asked if the tests are timed.
Ms. Nerhood stated students get one class period to write, about 50 minutes.

C. Meeting Evaluations
Members completed the meeting evaluations.

XI. ANNOUNCEMENTS
Ms. Lara invited parents to the next Parent University.

XII. ADJOURNMENT
Ms. Carolina Chavarria made a motion to adjourn the meeting and Ms. Meneida Rodriguez seconded it. All members were in favor, and the meeting adjourned at 8:03 p.m.
Minutes respectfully presented by Melitta Nerhood and Zoila Esquivel